

City of Los Angeles
Joint Labor-Management Committee – Commute Options and Parking (JLMC-COP)

Proposed Minutes
SPECIAL MEETING
March 23, 2022 – 1:00 P.M.
CONDUCTED VIA TELECONFERENCE

Present:

Committee Members

City Employee Organizations

Carmen Hayes-Walker, AFSCME
Charles Leone, SEIU
Billy Brockway, LAPCOA

City Management

Paula Dayes, Personnel Department
Valerie Melloff, General Services Department

Employee Organization Secondary Member

Charley M. Mims, LAPMA

Personnel Department Staff

Steven Montagna, Chief Personnel Analyst
Paul Makowski, Chief Management Analyst
Daniel Powell, Senior Personnel Analyst II
Anna Ancheta, Benefits Analyst
Francois Verin, Benefits Analyst

Office of the City Attorney

Charles Hong, Deputy City Attorney IV

1. CALL TO ORDER

Valerie Melloff called the meeting to order at 1:08 p.m.

2. PUBLIC COMMENTS

None

3. COMMITTEE REPORT 22-06: DETERMINATION REGARDING TELECONFERENCING OPTION FOR JLMC-COP MEETINGS PURSUANT TO ASSEMBLY BILL 361

Presentation Highlights:

Steven Montagna presented this report and provided the following highlights:

- Staff recommended the adoption of a resolution finding that due to the ongoing COVID-19 emergency, conducting meetings in person present risks to the health or safety of attendees. This action will ensure the JLMC-COP meets the requirements imposed by Assembly Bill 361 which allows public bodies to meet via teleconferencing.

Board Action:

A motion was made by Charles Leone, seconded by Carmen Hayes-Walker that the JLMC-COP adopt the attached Resolution and find, pursuant to Section 54953(e)(1)(B)-(C) of the California Government Code, as amended by Assembly Bill (AB) 361, that due to the ongoing COVID-19 State of Emergency (COVID Emergency) proclaimed by the Governor on March 4, 2020, conducting JLMC-COP meetings in person without continuing to provide a teleconference and/or videoconference option for the JLMC-COP members and the public, would present imminent risks to the health or safety of attendees.. The Committee unanimously adopted this motion.

Note: Billy Brockway introduced himself to the Committee as the possible replacement for Committee member for T. Scott Harrelson, representing Los Angeles Police Commanding Officers Association (LAPCOA) pending approval of the LAPCOA Board. Mr. Montagna stated that Billy Brockway is acting as the alternate for T. Scott Harrelson for the purpose of this meeting.

4. COMMITTEE REPORT 22-07: TOPICS FOR AD HOC COMMITTEE CONSIDERATION AND PROPOSED BYLAWS CHANGE

Presentation Highlights:

Daniel Powell presented this report and provided the following highlights:

- Staff proposes the Ad Hoc Subcommittee address near-term enhancement to transportation benefit design that can help ameliorate the shortage of parking spaces in the downtown area.
- Staff proposes a review of parking prioritization categories as reflected in the Special MOU to provide clarity regarding the hierarchy for issuing parking permits.
- Staff recommends consideration of allowing employees to take advantage of multiple transportation benefits simultaneously to encourage ridesharing.
- Staff proposes changes to the Bylaws of the JLMC-COP to allow Secondary Employee Organization Members and their Alternates to be named to subcommittees and designate the membership of Special MOU Ad Hoc Subcommittee.

Board Member Comments, Questions, Responses:

Valerie Melloff asked if the Ad Hoc Subcommittee could explore other items such as the idea of establishing a parking shuttle for employees that would pick them up at the off-site parking lots and drive them to their work location, i.e. City Hall. Ms. Melloff continued that this would

increase safety for employees to and from parking and work locations because the issue of safety keeps coming up and this might be an opportunity to address these issues. Mr. Montagna acknowledged that this item and any items under the purview of the Special MOU can be considered by the Ad Hoc Subcommittee. Mr. Powell stated that the impetus of having an Ad Hoc Subcommittee is to meet more frequently and be more of a collaborative working group to allow these kinds of topics and conversations to take place.

Paula Dayes said the Ad Hoc Subcommittee should be considered as a place for brainstorming ideas even if they do not fall within this committee's purview, the ideas should be communicated and referred to the appropriate offices/departments. Ms. Dayes asked how a member would communicate an idea when there is no meeting scheduled. Mr. Montagna responded by stating that a member should contact staff and the Chair so that the item can be either placed on the next Ad Hoc Subcommittee meeting's agenda or schedule a special meeting to address the member's idea.

Ms. Melloff asked for volunteers to serve on the Ad Hoc Subcommittee. Mr. Leone nominated Charlie Mims. Valerie Melloff nominated Lisa Matsumoto. Ms. Melloff asked how many Subcommittee members are needed. Mr. Montagna responded that a minimum of two, one from labor and one from management, but no more than four. Mr. Leone volunteered to join as a labor representative. Ms. Dayes volunteered as a management representative.

Mr. Leone stated that secondary Committee member Charley Mims joined the meeting. Steven Montagna stated that under the Bylaws, the secondary Committee member is allowed to vote.

Board Action:

A motion was made by Mr. Leone, seconded by Carmen Hayes-Walker that the JLMC-COP (1) approve proposed initial topics for consideration by the Special MOU Ad Hoc Subcommittee and (2) approve proposed changes to the Bylaws of the Joint Labor-Management Committee on Commute Options and Parking ('Bylaws') to allow Secondary Employee Organization Members and their Alternates to be named to subcommittees. The Committee unanimously adopted this motion.

A motion was made by Mr. Mims, seconded by Ms. Melloff, to approve the election of Mr. Mims, Ms. Matsumoto, Mr. Leone, and Ms. Days as the members of the Ad Hoc Subcommittee. The Committee unanimously adopted this motion.

5. COMMITTEE REPORT 22-08: STAFFING UPDATE

Presentation Highlights:

Ms. Dayes presented the staffing update by announcing that Steven Montagna will retire on April 29, 2022. Ms. Dayes said that Paul Makowski will be the new Chief Management Analyst for the Employee Benefits Division.

Board Members Comments, Questions, and Responses:

The Committee thank Mr. Montagna for his outstanding contributions and welcomed Mr. Makowski to the team.

6. REQUEST FOR FUTURE AGENDA ITEMS

Valerie Melloff asked, in regards to the parking issues and telecommuting, if there was an update from Steer Consultant Group in regards to all their work, especially the idea of utilizing shared parking spaces for the next meeting. Mr. Montagna responded that this issue is something that will be looked into at the Ad Hoc Subcommittee due to the large impact this will have in regards to the current MOU designs parking preferences related issues. Ms. Melloff said there has not been an update and asked if a report back is due from Steer. Mr. Montagna stated that over the last few meetings the Committee have pivoted their work to address pressing issues, such as creating new online resources for employees, which has been led by Steer. Mr. Montagna continued that the original vision of what was asked of Steer had changed due to the COVID-19 pandemic and that new direction for Steer can be addressed as part of the Ad Hoc Subcommittee.

Ms. Hayes-Walker asked if it was possible to list all JLMC-COP alternates. Mr. Montagna said that he will reach out to all of the Committee members to confirm their designated alternates.

7. NEXT MEETING DATE

April 14, 2022 at 9:00 am.

8. ADJOURNMENT

The meeting was adjourned at 2:04 a.m.

Minutes prepared by staff member Francois Verin.