

City of Los Angeles
Joint Labor-Management Committee – Commute Options and Parking (JLMC-COP)

Proposed Minutes
REGULAR MEETING
July 14, 2022 – 9:00 A.M.
CONDUCTED VIA TELECONFERENCE

Present:

Committee Members

City Management

Valerie Melloff, Department of General Services
Chairperson
Paula Dayes, Personnel Department
First Provisional Chair
Jay Kim, Department of Transportation
Patricia Huber, City Administration Office

City Employee Organizations

Charles Leone, SEIU
Vice Chairperson
Carmen Hayes-Walker, AFSCME
Second Provisional Chair
Billy Brockway, LAPCOA
Charley Mims, LAPMA

Personnel Department Staff

Paul Makowski, Chief Management Analyst
Daniel Powell, Senior Personnel Analyst II
Anna Ancheta, Benefits Analyst
Francois Verin, Benefits Analyst

Office of the City Attorney

Charles Hong, Deputy City Attorney IV

1. CALL TO ORDER

Valerie Melloff called the meeting to order at 9:02 a.m.

2. PUBLIC COMMENTS

None

**3. COMMITTEE REPORT 22-16: DETERMINATION REGARDING TELECONFERENCING
OPTION FOR JLMC-COP MEETINGS PURSUANT TO ASSEMBLY BILL 361**

Presentation Highlights:

Daniel Powell presented this report and provided the following highlights:

- Assembly Bill 361 allows public bodies the ability to remotely meet during the COVID-19 pandemic. AB 361 requires that the body meet at least every 30-days to make a determination whether it's necessary to continue meeting remotely for the health and safety of meeting participants. Staff recommends that the JLMC-COP make such a finding by adopting the attached resolution.

Board Action:

A motion was made by Charley Mims, seconded by Patricia Huber, that the JLMC-COP approve staff's recommendation to approve the resolution in Committee Report 22-16. The Committee unanimously adopted this motion.

4. COMMITTEE REPORT 22-17: PROJECTS AND ACTIVITIES

Presentation Highlights:

Daniel Powell presented this report and provided the following highlights:

- Human Resources and Payroll (HRP) Project Update – On May 22, 2022, phase one of the HRP project went live. Phase one only included the human resources and compensation components and did not include payroll or benefits.
- Special MOU Ad Hoc Subcommittee – The Ad Hoc Subcommittee is expected to meet during the first week of August 2022. Staff will present to the Ad Hoc Committee several potential changes that may enhance the terms of the Special Parking MOU.
- Proposed Letter of Agreement (LOA) Increasing the Transit Subsidy – The LOA to temporarily increase the transit subsidy from \$50 to 100 per month for a one-year period was approved by the City Council on April 14, 2022 and is effective from July 1, 2022 through June 30, 2023. Staff prepared and sent out the communication via emails, postcards, and a website announcement.
- Enhancements to Waitlist Processes – Staff has developed a streamlined process for managing many aspects of the COMMUTEwell Program's parking waitlists. The new process also allows employees to view anonymized versions of the waitlists on the COMMUTEwell website.
- Carpool Pilot Program – Staff is working with consultant Steer Davies & Gleave (Steer) and the firm Parkable to provide a parking reservation software and a mobile application to facilitate the pilot program. The pilot will take place at the Medical Services Division parking garage on 520 E. Temple Street. Carpool participants will be able to reserve a parking stall in advance on days they intend to travel to the office. Staff expects this pilot to roll out in August 2022.

Board Members Comments, Questions, and Responses:

Valerie Melloff commended staff on making the parking waitlist more transparent.

5. REQUEST FOR FUTURE AGENDA ITEMS

Valerie Melloff asked if Committee could receive an update regarding consultant Steer's work for the JLMC-COP. Mr. Powell confirmed that an update from Steer will be provided at an upcoming meeting soon.

Ms. Melloff asked if the committee could consider concerns from certain labor leadership regarding the first-come, first-served free parking policy. City Attorney Charles Hong stated that this should be addressed in a subcommittee meeting and that Mr. Powell can bring the subcommittee's recommendation back to the full committee. Mr. Powell stated that he would review the status of each of the JLMC-COP's subcommittees and make a recommendation regarding where to refer this topic. Charles Leone expressed concern about employees who attend new hire orientation at City Hall who had to pay for offsite parking. Mr. Powell suggested Mr. Leone discuss this issue with staff for further review.

6. NEXT MEETING DATE

To be determined.

7. ADJOURNMENT

The meeting was adjourned at 9:19 a.m.

Minutes prepared by staff member Francois Verin.