





# VANPOOL DAILY LOG

## SAMPLE

\*ALWAYS INCLUDE "LOANER" MILEAGE\*

DATE	END-OF-DAY ODOMETER READING	TOTAL MILES	COMMUTE MILES	VANPOOL BUSINESS MILES	PERSONAL MILES	Regular Riders														Occasional	Vanpool Information			
						Code: X = Present Riding O = Not Riding														Vanpool # CS 052	Fare \$ 70.00			
						Bruce R.	Sally W.	Pam T.	Mike A.	Dan H.	Sam H.	Mary A.	John J.	Chris R.	Lauren S.	Jake J.	Jacob M.							Beginning Odometer Reading 10,022
						1	2	3	4	5	6	7	8	9	10	11	12	13	14			15	Month and Year July 2006	
															Scheduled Miles 110	Driver Coordinator Bruce Roberts								
1	10,071	49			49																	Bruce		
2	10,174	103	103			X	X	X	X	X	O	O	X	O	X	X	X					Bruce		
3	10,278	104	104			X	O	X	X	X	X	X	O	X	X	O	X					Bruce		
4	10,383	105	105			X	X	X	X	X	X	X	X	X	X	O	X					Bruce		
5	10,487	104	104			X	X	X	X	X	X	X	X	X	X	X	X					Bruce		
6	10,592	105	105			X	X	O	O	X	X	X	O	X	X	X	X					Sally		
7																								
8	10,626	34			34																	Bruce		
9	10,730	104	104			X	X	O	O	O	X	O	X	X	O	X	O					Bruce		
10	10,834	104	104			X	X	O	O	X	X	X	X	X	X	X	X					Bruce		
11	10,939	105	105			X	X	O	O	X	X	X	O	X	X	O	X					Bruce		
12	11,043	104	104			O	X	X	O	O	X	O	X	X	X	X	X					Bruce		
13	11,144	101	101			O	O	X	O	X	O	O	X	X	X	O	X					Bruce		
14																								
15	11,187	43			43																	Bruce		
16	11,293	106	106			X	X	X	X	X	X	X	X	O	X	X	X					Sally		
17	11,405	112	102	10		X	X	X	X	X	X	X	X	X	X	X	X					Sally		
18	11,510	105	105			X	X	X	X	X	X	X	X	X	X	X	X					Sally		
19	11,612	102	102			X	O	X	X	X	O	X	X	X	X	X	X					Bruce		
20	11,713	101	101			X	O	O	O	O	X	O	X	X	O	X	X					Bruce		
21	11,818	105			105																	Bruce		
22																								
23	11,922	104	104			X	X	X	X	X	O	X	X	O	X	X	X					Bruce		
24	12,075	153	105	48		X	X	X	O	X	O	X	X	O	X	X	X					Bruce		
25	12,179	104	104			X	X	X	X	X	O	X	X	X	O	O	X					Bruce		
26	12,284	105	105			X	X	X	X	O	O	X	X	X	X	X	X					Bruce		
27	12,387	103	103			O	X	X	X	X	O	X	O	X	X	X	X					Sally		
28	12,405	18		18																		Bruce		
29	12,408	108			108																	Bruce		
30	12,512	104	104			X	O	X	O	O	X	X	X	X	X	O	X					Bruce		
31	12,722	105	105			X	X	X	X	X	X	O	X	O	X	X	X					Bruce		
<b>Total</b>		2700	2285	76	339																			